

HOPLAND CEMETERY DISTRICT

Agenda/Minutes

January 11, 2022 - Campovida Green Barn Board Room

Opening

The regular meeting of the HOPLAND CEMETERY DISTRICT was called to order at time on Tuesday, January 11th, 2022 at 5:40pm.

Present

Robert Keiffer, Katharine Cole, Yvonne Boyd, Joan Norry, Nyna Kaiser, Trustees

Absent

Members of the Public

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The Minutes of the meeting of the Board on September 27, 2021 were unanimously approved.

Ongoing Business:

1. 2021 Recap: The Board reviewed the email sent to the email list with the recap of the year, including insurance, legal agreements regarding internments, fundraising and clean up days. It was stated that the blueprint for the future is now established for ongoing board operations.
2. Tree Removal/Service: Tree service began this morning. It was noted the main signage was down and Bob reported he picked it up and will coordinate getting it to Katharine for renewal/repaint and eventual replacement. The Tree Service notified several trustees via phone and email regarding placement of the chips. The board is looking forward to the completion of this work, planned since 2021.
3. Board Vacancy and Thank You to Bob Keiffer: There was a discussion of potential new board members to replace Mr. Keiffer's seat. He has contacted some interested persons and will follow up shortly. An official thank-you card was presented to Bob, along with libations to celebrate his stepping up to keep the cemetery and cemetery board under local control. He stressed he will be happy to continue helping as a member of the public.

4. Financial Report: Nyna Kaiser reported we have received all the reports from the County regarding expenses for 2021. The Board addressed the manner of County accounting in regard to the HCD account and General Fund. Kaiser set out the process for transferring plot income to the proper County accounts. It was also offered by Norry and Boyd to reconnect with the Board re possible Auditors for 2021.

3. Report re GIS Map Completion and Use: The Board reviewed the use of the map and the manner of updating as internments continue, as well as the online access points.

New Business

1. Volunteers. *The Board is maintaining social media and email lists of all volunteers to notify them of upcoming events. We encourage the public to join us via email, website or via phone number so we may let the public know of upcoming events.*

a. American Legion/Potential Flag Pole Installation: Kaiser noted she met with Mr. David Eby, the remaining member of the Hopland American Legion Post during Wreaths Over America in December. The Legion is interested in obtaining approval to install a flag pole at the cemetery. Keiffer moved and the Motion was seconded by Norry, to approve the installation and Kaiser contacted Mr. Eby via email of that fact. It was suggested once the dead trees are removed, the placement of said flagpole will be clearer. It was also suggested Cole send out a notice via social media and email to any veterans residing in Hopland to become active in its installation.

b. There was also a discussion regarding our new status and Supervisor for District 1, Glen McGourty and how best to engage him as to the ongoing status of the Cemetery, but also regarding his expertise which is water/landscaping and perhaps enlisting his help regarding our ongoing water line issues.

2. Future Meetings. Next Meeting of the Board of Trustees was set for Tuesday, March 8, 2022. Location/Zoom to be determined.

Public Comment and Questions

No public was present

For Further Communications with the Board: Hopland Cemetery District, PO Box 425, Hopland, CA 95449; email: hoplandcemetery@gmail.com

Adjournment

Meeting was adjourned at 7:08pm.