

HOPLAND CEMETERY DISTRICT

Agenda/Minutes

September 21, 2021 6:30pm @ The Cemetery

Opening

The regular meeting of the HOPLAND CEMETERY DISTRICT was called to order at time on September 21, 2021 6:30pm @ The Cemetery virtually by President Keiffer, Trustee.

Present

Kieffer Keiffer, Katharine Cole, Yvonne Boyd, Joan Norry, Nyna Kaiser, Trustees

Absent

Members of the Public

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The Minutes of the meeting of the Board on July 13th were unanimously approved.

Ongoing Business:

1. The Board was presented with the Rules and Regulations for submission to the County. After a detailed review, the Board unanimously agreed to submission and all Trustees signed the final version. Cole will submit to the County.
2. Report on ongoing Tree Estimates: Kieffer detailed the Johnson Tree on-site visit and that he would obtain a quote for the tree removal shortly. Kieffer made the motion and Kaiser seconded and it was unanimously agreed that the Board would submit the two (2) estimates at the earliest opportunity with photos and cover letter to the Auditor-Controller qualifying the work as necessary due to the impending hazard to the public.
3. Kaiser reported that there were no financial changes from the last meeting, save for a \$120 charge from the County for bookkeeping.
4. Cole and Kieffer reported on the update from the Sonoma State students GPS project. They had completed approximately a third of the cemetery and will be returning to complete the project this quarter. Once complete, the cemetery will have a complete GIS map of all graves in the cemetery and by layers as to names, veteran status, et al.

New Business

1. Volunteers. *The Board is maintaining social media and email lists of all volunteers to notify them of upcoming events. We encourage the public to join us via email, website or via phone number so we may let the public know of upcoming events.*

a. Clean Up Events. Trustees set the next Clean Up Date as October 17th. Cole said she would begin posting in social media and to our email list to Save the Date.

b. Cole suggested contacting the new elementary school regarding Halloween plans for a socially-distanced candy distribution.

c. Boyd and Kieffer agreed to coordinate the re-painting of the cemetery signage and investigating an additional sign to be attached to the stone wall at the entrance.

2. Future Meetings. Next Meeting of the Board of Trustees was set for January 11, 2022 at 6pm. Location to be determined.

Public Comment and Questions

No public was in attendance.

For Further Communications with the Board: Hopland Cemetery District, PO Box 425, Hopland, CA 95449; email: hoplandcemetery@gmail.com

Adjournment

Meeting was adjourned at ___7:35p_____ by Vice President Joan Norry.