

HOPLAND CEMETERY DISTRICT

Agenda/Minutes

July 13, 2021 6:30pm @ The Cemetery

Opening

The regular meeting of the HOPLAND CEMETERY DISTRICT was called to order at time on July 13, 2021 6:30pm @ The Cemetery virtually by Bob Keiffer, Trustee.

Present

Bob Keiffer, Katharine Cole, Yvonne Boyd, Joan Norry, Nyna Kaiser, Trustees

Absent

Members of the Public

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The Minutes of the meeting of the Board April were un 13, 2021 were animously approved.

Ongoing Business:

1. Report of Clean Up day and tree trimming progress. Norry presented her report after meeting with a tree service and estimates for work needed to be done, a rough calendar and pricing. Keiffer will contact a second tree service for a comparable bid on the work. Basically there are five (5) dead trees which need to be removed and ongoing trimming. Once Keiffer obtains a second bid, we will reconnect as the work needs to be done as soon as possible.
2. Cole reported that our 2021-22 budget was submitted and confirmed as received by the County. There was a discussion regarding the process of the budget and how the Trustees would like to proceed this quarter regarding claims.
3. Norry reported on the water progress. It was decided that due to the drought situation this summer, it was unwise to repair and hence, turn on the water at this time. It was decided; however, that the HCD would go ahead and purchase a water "station" which could be stored in the on-site storage shed which could be used in the event of an internment, clean up day, etc.
4. Boyd reported that she would be able to assist with the creation of a general HCD business card, refine the current website including the URL name, and beginning work on a brochure to promote the cemetery to the general public.

5. Cole reported that a first draft of the proposed Inter-Cemetery District agreement regarding contracting professional grave workers via the Russian River Cemetery District. The contract has been submitted to the RRCD and there should be some official version completed within the next month.

6. Kaiser noted that we received the membership certificate from the Public Cemetery Association.

7. Review of the new Rules and Regulations was tabled to the next meeting to allow for time for all Trustees to review them prior to submitting them to the County for their information.

8. Keiffer reported that he contacted Sonoma State regarding the possibility of obtaining a student/volunteer who could create a GIS map for HCD. It was decided he would reconnect with them to find out what we might provide and/or how we could initiate the process to make this a reality.

New Business

1. Volunteers. *The Board is maintaining social media and email lists of all volunteers to notify them of upcoming events. We encourage the public to join us via email, website or via phone number so we may let the public know of upcoming events.*

a. Clean Up Events. Trustees set the next Clean Up Date as October 17th. Cole said she would begin posting in social media and to our email list to Save the Date.

3. Future Meetings. Next Meeting of the Board of Trustees was set for September 21st, 2021.

Public Comment and Questions

No public was in attendance. The Zoom was monitored, however, for any last minute joiners.

For Further Communications with the Board: Hopland Cemetery District, PO Box 425, Hopland, CA 95449; email: hoplandcemetery@gmail.com

Adjournment

Meeting was adjourned at ___7:35p___ by Vice President Joan Norry.