

HOPLAND CEMETERY DISTRICT

Agenda/Minutes

March 9, 2022 - Hopland Cemetery

Opening

The regular meeting of the HOPLAND CEMETERY DISTRICT was called to order at time on Tuesday, March 9th, 2022 at 5:40pm.

Present

Katharine Cole, Yvonne Boyd, Joan Norry, Nyna Kaiser, Trustees

Absent - Public

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The Minutes of the meeting of the Board on January 11, 2022 were unanimously approved. JN Motion/YV 2nd

Ongoing Business:

1. Website: Cole purchased the domains "hoplandcemetery.com" and "hoplandcemetery.org", along with the \$250 Annual fee to link our current website with the domains via Wix.com. Cole submitted claim form this week. YV will be revamping the entire website design. NK noted now, as required by the State, all minutes of the Board along with Internment documents and VA information is posted for the public.
2. Wooden Sign: The Hopland Cemetery sign has been prepped for painting and has been restored. Once sealed, we will need to coordinate re-install.
3. Maintenance: KC proposed hiring someone bi-monthly to blow and pick up the leaves, est. \$200 per month. NK suggested best to include in the budget that will be submitted in June 2022, so beginning July 2022. The Board set clean up dates for 2022:

CLEAN UP DATE: APRIL 10, 2022

CLEAN UP DATE: SEPTEMBER 11, 2022

4. Financial Report: KC filed the Board 700. 700i still due from all Board members. NK will forward form. NK reported the LGRS Special District forms due on February 1, 2022 were only received this past week from the County. She completed the form online after extensive research on sign in, etc., with the State office. GCC report will be due

April 30, 2022. NK said she would complete. KC noted the annual insurance payment will become due by the end of this month, as well.

3. Board Positions for 2022: NK motion/YV 2nd that KC be officially appointed Board Chair. Unanimously approved. YV stepped forward to take over secretarial duties, NK will remain treasurer. There remains one (1) board seat vacant, which unless filled within 90 days someone may be appointed by the Board of Supervisors. KC will file updates with the County.

New Business

1. Volunteers. *The Board is maintaining social media and email lists of all volunteers to notify them of upcoming events. We encourage the public to join us via email, website or via phone number so we may let the public know of upcoming events.*

a. American Legion/Potential Flag Pole Installation: No reply has been received from the AL at this point, regarding the flag pole proposal from last meeting.

b. KC asked to have approx. 4 yards of roadbase delivered to the cemetery for the Guest Parking and other various road uses. JN Motion/NK 2nd. Approved.

c. KC noted the March HMAC meeting was cancelled so no report was made. She will attend the next meeting, still Zoom. She also noted she has yet to receive a response from McGourty's Office re meeting with the Board.

2. Future Meetings. Next Meeting of the Board of Trustees was set for Tuesday, June 14, 2022. Location/Zoom to be determined. 5:30pm

Public Comment and Questions

No public was present

For Further Communications with the Board: Hopland Cemetery District, PO Box 425, Hopland, CA 95449; email: hoplandcemetery@gmail.com

Adjournment

Meeting was adjourned at 6:55pm.