

HOPLAND CEMETERY DISTRICT

Agenda/Minutes

June 14, 2022 - Hopland Cemetery

Opening

The regular meeting of the HOPLAND CEMETERY DISTRICT was called to order at time on Tuesday, June 14th, 2022 at 5:36pm.

Present

Katharine Cole, Yvonne Boyd, Joan Norry, Nyna Kaiser, Trustees

Absent - Public

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The Minutes of the meeting of the Board on March 12t, 2022 were unanimously approved. JN Motion/YV 2nd

Ongoing Business:

1. Budget Issues: Trustee Cole advised we are now obligated to use most of our remainin budget for tree removal. Upcoming annual fees will include the insurance bill and the auditor.
2. Trees: The tree which fell on the Southeast corner of the property, although on a telephone line, is deemed the Cemetery's responsibility. We have obtained a tree service to remove the tree, which will happen shortly.
3. Maintenance: The job was posted for someone to do regular yard maintenance, but without enough funding it will have to approved on a job-to-job basis. Approved: Retaining a tree removal service for the large trees down and; purchase of 4 yards of gravel for the parking area and road repair. Expenditure towards someone to help maintain (specifically weed wack) the center area of the Cemetery, was also approved.
4. Endowment Fund Use: Once the cemetery is at capacity, the Trustees will be able to tap the endowment fund for maintenance issues which are ongoing. A formal request to the County for the information on the amount of the endowment fund would give the Trustees a better idea of when best to consider the transition. Approved: Cole will make a formal request to the County re the endowment funds.
3. Board Positions for 2022: NK motion/YV 2nd that KC be officially appointed Board Chair. Unanimously approved. YV stepped forward to take over secretarial duties, NK

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will remain treasurer. There remains one (1) board seat vacant, which unless filled within 90 days someone may be appointed by the Board of Supervisors. KC will file updates with the County.

New Business

1. Volunteers. *The Board is maintaining social media and email lists of all volunteers to notify them of upcoming events. We encourage the public to join us via email, website or via phone number so we may let the public know of upcoming events.*

a. Next Clean Up Date: September 11, 2022.

2. Future Meetings. Next Meeting of the Board of Trustees was set for Tuesday, September 13, 2022. Location: Cemetery. 5:30pm

Public Comment and Questions

No public was present

For Further Communications with the Board: Hopland Cemetery District, PO Box 425, Hopland, CA 95449; email: hoplandcemetery@gmail.com

Adjournment

Meeting was adjourned at 6:55pm.